

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, May 04, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, May 04, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the agenda. Motion seconded by Dunne, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the board moved to open the Health and Human Services Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Chair Greene gave the gavel to Vice-Chair Montzka.

Health and Human Services Director Robert Benson provided the department updates. *No action was taken.*

On motion by Greene, seconded by Dunne, the Board moved to add items 1-4 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 6:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Consent Agenda, without item #6. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – VSO Operational Enhancement Grant Program

RESOLUTION NO: 22/0504-1
VETERANS SERVICE OFFICE OPERATIONAL ENHANCEMENT GRANT
PROGRAM GRANT AGREEMENT

BE IT RESOLVED by the Chisago County Board of Commissioners that the County enter into the attached Grant Contract with the Minnesota Department of Veteran's Affairs to conduct the following program: **COUNTY VETERANS SERVICE OFFICE OPERATIONAL ENHANCEMENT GRANT PROGRAM.** The grant must be used to provide outreach to the County's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This Grant should not be used to supplant or reduce other funding.

BE IT FURTHER RESOLVED by Chisago County that Bryan Brown, the County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

- 4.) HHS Committee Recommendation – SHIP Grant Agreement – Women's Enviro. Institute
- 5.) Payment of County's Warrants and Miscellaneous Bills
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 7.) Applications for Abatements (reduction) of Property Taxes
- 8.) Conveyance of Tax Forfeited Land to Nessel Twp. pursuant to M.S. 282.01, subd. 1a.

RESOLUTION NO. 22/0504-2
CONVEYANCE OF TAX FORFEITED LAND TO NESSEL TOWNSHIP
PURSUANT TO M.S. 282.01, SUBD. 1A.

WHEREAS, Nessel has submitted a request for tax forfeited parcel 06.00303.00 to be conveyed to the Township for an authorized public purpose under M.S. 282.01, subdivision 1a, paragraph (f),

WHEREAS, M.S. 282.01, subdivision 1a, paragraph (f) authorizes conveyance, with County Board approval, of tax forfeited land to a local government subdivision if they certify to the Board that prior to forfeiture the government subdivision was entitled to the parcel under a written development agreement.

NOW THEREFORE BE IT RESOLVED, that the Chisago County Board of Commissioners approve the conveyance of tax forfeited parcel 06.00303.00 for an authorized public use to Nessel Township pursuant to M.S. 282.01, subdivision 1a, paragraph (f).

On motion by DuBose, seconded by Dunne, the Board moved to amend the April 20th 2022 minutes . The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the State of Minnesota Financial Crimes Task Force Joint Powers Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to hold a public hearing on June 18, 2022 to consider revisions to the Business Subsidy Policy and Criteria. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to adopt the resolution establishing the Absentee Ballot Board for 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

**RESOLUTION NO. 22/0504-3
ESTABLISHING AN ABSENTEE BALLOT BOARD**

WHEREAS, Chisago County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board effective June 24, 2022; and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Chisago County; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;

THEREFORE, BE IT RESOLVED THAT, the Chisago County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.

On motion by Dunne, seconded by Montzka, the Board moved to direct the County Auditor to appoint two eligible voters of the county to serve on the Chisago County Canvassing Board for the 2022 State Primary and General Elections pursuant to M.S. 204C.31, and to set August 12, 2022 and November 18, 2022 each at 10 a.m. as the County Canvassing Board

Meetings for the 2022 Elections. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to direct staff to work with MnCCC to bring back a contract for Tyler Technologies tax and CAMA software and to notify MnCCC that we will not be upgrading with Aumentum Technologies. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve 2022 Minnesota Native Landscape Service Contract for LID treatment of Invasive Phragmites. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the agreement by and between Chisago County and Lakes Aquatic Weed Removal in support of the Chisago Lakes Lake Improvement District 2022 North Center to North Lindstrom Channel maintenance project as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve the State of Minnesota – Minnesota Department of Agriculture Cooperative Agreement for Waste Pesticide Collection. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Professional/Technical Services contract Between Chisago County and Toltz, King, Duvall, Anderson and Associates, Inc. for HHW Recycling Yard Site and Facility Improvement Plan, Bid, and Construction Services. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the amended contract with Pictometry. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

County Administrator Chase Burnham provided administrator updates and correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

Pursuant to Minnesota Statute 13D.05, the County Board of Commissioners, by majority vote in a public meeting, decide to hold a closed meeting if the closure is expressly authorized by statute. Minnesota Statute §13D.05, Subd. 3 permits a meeting to be closed subject to a discussion with legal counsel which is protected by attorney-client privilege. The Board of Commissioners will discuss legal strategy related to litigation: Michelle Jacobson v. County of Chisago (MN) and Richard Duncan, both individually and in his official capacity as Sheriff of Chisago County (MN)

On motion by DuBose, seconded by Dunne, the Board moved to hold a closed session to discuss legal strategy related to litigation: Michelle Jacobson v. County of Chisago (MN) and Richard Duncan, both individually and in his official capacity as Sheriff of Chisago County (MN). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

The Board closed the meeting at 7:10 p.m.

The re-convened the Chisago County Board meeting at 7:37 p.m.

On motion by Montzka, seconded by Dunne, the Board adjourned the meeting at 7:37 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board