

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, April 20, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, April 20, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, County Attorney Janet Reiter, Assistant County Attorney Jeff Fuge, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the amended agenda. Motion seconded by Montzka, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board opened the Road and Bridge Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by Montzka, seconded by DuBose, the Board moved items 1-3 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to close the Road and Bridge Committee of the Whole at 6:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Master Partnership Contract with MnDOT
- 3.) R&B Committee Recommendation – Arm Mower Budget Adjustment
- 4.) Minutes from the April 6, 2022 Meeting
- 5.) Payment of County’s Warrants and Miscellaneous Bills

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at

<https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

- 6.) Applications for Abatements (reduction) of Property Taxes
- 7.) Classification and Appraisal of Tax Forfeited Land pursuant to MN Statutes 282.01

Environmental Services Director Kurt Schneider presented the Board with the Director's Report and action items. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board moved to accept the Environmental Services Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve Resolution 22/0420-01, A Resolution for the County Board of Commissioners of Chisago County, Minnesota, Approving the Branden Mell "Humble Swede Seasonal RV Park" Conditional Use Permit Amendment at 50187 Clover Trail (Nessel Township, PID #06.0515.00) to allow a 45 campsite seasonal campground, with Findings and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

RESOLUTION NO. 22/0420-8
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO COUNTY, MINNESOTA, APPROVING AN AMENDMENT TO A CONDITIONAL USE PERMIT ALLOWING A COMMERCIAL RECREATION AREA ON PROPERTY LOCATED AT 50187 CLOVER TRAIL IN NESSEL TOWNSHIP

WHEREAS, Branden & Ann Mell, property owners and applicants, submitted an application dated received February 25, 2022 and considered complete on March 4, 2022 for an Amendment to a Conditional Use Permit (CUP) allowing a Commercial Recreation Area (recreational camping area); and

WHEREAS, the original CUP was granted by the Chisago County Board of Commissioners on January 17, 2018; and

WHEREAS, the subject site is located at 50187 Clover Trail in Nessel Township and is located in the Agricultural (AG) District; and

WHEREAS, the subject site is 52± acres in size and is legally described as:

PID 06.00515.00

The Northeast quarter of the Southwest Quarter (NE 1/4 of SW 1/4) and all that part of Lot Three (3), lying North of the projected north line of Lot Five (5), all in Section Twenty-three (23), Township Thirty-seven (37), Range Twenty-two (22), Chisago County, Minnesota;

-AND-

That part of Government Lot 5, Section 23, Township 37, Range 22, Chisago County, Minnesota, described as follows:

Beginning at the Northwest corner of said Government Lot 5; thence Southerly, along the West line of said Government Lot 5, a distance of 45 feet, thence Southeasterly, deflecting to the left 63 degrees 50 minutes 27 seconds, a distance of 220 feet; thence Northeasterly to a point in the North line of said Government Lot 5; thence westerly, along said North line, 236 feet to the point of beginning.

-EXCEPT-

The South 250 feet of the East 920 feet of the Northeast Quarter of the Southwest Quarter, Section 23, Township 37, Range 22, Chisago County, Minnesota; and the South 250 feet of the West 180 feet of that part of Government Lot 3, lying north of the projected north line of Lot 5, in Section 23, Township 37; Range 22, Chisago County, Minnesota.

-AND ALSO EXCEPT-

That part of the Northeast Quarter of the Southwest Quarter, Section 23, Township 37 North, Range 22 West, Chisago County, Minnesota, described as follows: Beginning at the southwest corner of the east 920 feet of said Northeast Quarter of the Southwest Quarter, thence westerly, along the south line of said Northeast Quarter of the Southwest Quarter, 100.00 feet; thence northeasterly to the northwest corner of the south 250 feet of the east 920 feet of said Northeast Quarter of the Southwest Quarter; thence southerly, along the west line of said east 920 feet, to the point of beginning.

WHEREAS, notice was provided and on April 7, 2022 the Planning Commission conducted a public hearing regarding this application, at which it heard from the Land Services Coordinator, the applicant, and invited members of the public to comment; and

WHEREAS, the Planning Commission recommended approval of the CUP Amendment with conditions, per Resolution No. PC2022-0403; and

WHEREAS, the Board of Commissioners considered the request and the Planning Commission's recommendation at its April 20, 2022 meeting and made the following findings per Zoning Ordinance Section 8.04 C:

Factor #1

The [proposed action is consistent with the] Comprehensive Plan and development policies of the County;

Finding #1

The proposed CUP Amendment is consistent with the Chisago County Comprehensive Plan and development policies. The Comprehensive Plan provides several references to the County's intention to continue to allow and be supportive of the proposed land use:

- *To encourage the use and enjoyment of the County's natural resources as an economic development and tourism tool and asset for the County (p 2-39)*
- *To promote recreational and tourism opportunities (p 2-40)*
- *To recognize that prime scenic views and landscapes are an important and desirable local amenity which draw outside revenue from visitors that is vital to the local economy (p 2-43)*
- *To protect quality visitor experiences of prime scenic features, areas of exceptional rural ambience (p 2-43)*
- *To promote natural amenities in the County as assets to economic development and business opportunity*
- *To acknowledge tourism's economic value and the contribution of this industry to both the diversity of the County economic base and the potential for growth (p 6-22)*

Factor #2

The proposed use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area;

Finding #2

"Excessive" is a term that is relative, difficult to quantify in an empirical sense, and relevant only in terms of its context. Possible demands on public facilities, amenities and/or lands and waters include the following:

- *TRAFFIC: One of the primary impacts is likely to be traffic from 45 campsites, which will certainly add to traffic on Clover Trail and 500th Street. The increase in traffic will likely be discernable to those living along these roads, although it is not likely to rise to the level of hazard or congestion. A maintenance cost-share agreement has been negotiated between the applicants, the owner of the neighboring Flickabirds and Nessel Township, which will provide efficient and timely maintenance.*
- *PUBLIC WATERS: It is reasonable to assume that 45 campsites associated with this campground will result in increased pressure upon the surface water / recreational use of Rush Lake, particularly in this bay. Presumably, there will be an increase in the number of recreational swimmers, anglers, and other water-users, along with the associated watersport equipment such as fishing and ski boats, jet skis, and the like.*
- *PARKS, SCHOOLS, UTILITIES: Staff has not identified any likely increase in demand upon parks, schools or utilities. The campground itself is a self-contained recreational center, with amenities on-site and easy access to the neighboring Flickabirds with its bar and restaurant. There are no public utilities or other facilities serving the RV park and no excessive demand in anticipated.*

Factor #3

The proposed use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development does not suffer undue negative impact and there will be no significant deterrence to future development;

Finding #3

The property is fully screened by heavy forestation around its perimeter and, as such, there will be little negative visible impact upon neighboring properties. The campground will be virtually invisible from the directly abutting tracts of land and, as such, would not constitute a visual deterrence to potential future development of neighboring properties. It appears that the greatest visual impact will be to the neighboring property to the south, a similar campground known as Flickabirds. Being that the two properties are utilized in the same fashion, staff does not believe there to be any undue negative impact.

Factor #4

The proposed use and site will have an appearance that will not have an adverse effect upon adjacent properties;

Finding #4

See Finding #3.

Factor #5

The proposed use, in the opinion of the County, is reasonably related to the overall land use goals of the County and to the existing land use;

Finding #5

The County's Comprehensive Plan specifically identifies the following goals, offering support to the proposed use:

- *To offer recreation opportunities that encourage healthy lifestyles and provide clean, safe and accessible places for leisure time activities.*
- *To allow commercial recreation, rural retail tourism, and recreational uses in the agricultural and rural areas of the County.*
- *To recognize Chisago County's scenic features, exceptional rural ambience, historic sites as desirable local amenities which will draw outside revenue from visitors, that is vital to the local economy.*

Factor #6

The proposed use is consistent with the purposes of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use;

Finding #6

Zoning Ordinance Section 5.06 C. 5. identifies "Commercial Recreation Areas" as an allowable use in the AG District; therefore, the proposed use is consistent with the zoning district. In addition, Section 4.14 of the Chisago County Zoning Ordinance specifically encourages the development of rural retail tourism and commercial recreation opportunities, with the following specific goals offering support to the proposed use:

- *Preserve and celebrate Chisago County's archaeological properties, rural and agricultural heritage, and historical landscapes.*

- *To recognize Chisago County’s scenic features, exceptional rural ambience, and historic sites as desirable local amenities which will draw outside revenue from visitors which is vital to the local economy.*
- *Enhance Chisago County’s appeal to visitors who are drawn to its rural atmosphere.*
- Assist the County’s citizens in the transition from primarily agricultural land uses to an expanded variety of rural business opportunities as active family farming continues to diminish in Chisago County.

Factor #7

The proposed use will not cause traffic hazard or congestion; and

Finding #7

While the proposed use will certainly add an element of traffic to Clover Trail and possibly 500th Street, said traffic levels will not rise to the level of hazard or congestion.

Factor #8

The proposed use will not adversely impact existing nearby properties by intrusion of noise, glare or general unsightliness.

Finding #8

There may be some ambient noise generated by the introduction of 15 additional campsites (45 campsites in total) to the neighborhood but, given the heavy forestation, placement of campsites, as well as established park policies, no direct excessive negative impact is expected to be generated by the proposed use. The park policies preclude, among other things, children at large after 10:00 pm, the use of ATVs, and fireworks. No glare or unsightliness will impact nearby properties given the heavy woods surrounding the campground.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Chisago County, Minnesota hereby approves the request for CUP Amendment, subject to the following conditions:

1. This Conditional Use Permit amends the Conditional Use Permit granted by the Chisago County Board of Commissioners on January 17, 2018 (original CUP) and the conditions contained herein supersede all previously approved conditions.
2. The property shall be developed and utilized in accordance with the written narrative and site plans submitted to the Department of Environmental Services (Department) on February 25, 2022 and March 1, 2022 and kept on file. Any significant deviation, as determined by the Department, shall require further review by the Planning Commission and approval by the County Board of Commissioners.
3. This Conditional Use Permit shall allow operation of a recreational campground, as a Commercial Recreation Area, for a maximum of 45 campsites.
4. The timeline for development of the subject site, for campsites 31-45, shall be approved as follows:
 - Summer 2022 – clearing, grubbing and rough grading
 - Summer 2023 – utility installation and landscape completion

- Summer 2024 – new campsites ready for occupancy
5. The resort policies, known as “The Humble Swede Seasonal RV Park Lease Agreement and Policies” and provided to the Department as part of the application materials, shall be made a condition of approval. The policies may be amended from time to time as needed; however, the policies shall remain sufficiently consistent as or more restrictive than the policies provided to the Department on March 1, 2022.
 6. This campground shall adhere to and be operated in accordance with all applicable Minnesota Department of Health regulations and licensure.
 7. The on-site sewage treatment system shall be designed, constructed, monitored and maintained in accordance with all applicable Minnesota Pollution Control Agency regulations.
 8. The permittee has provided satisfactory monitoring of the septic system for campsites 1-14 (first phase of development). The number of campsites shall only be allowed to increase from 30-45 when satisfactory monitoring of campsites 15-30 (phase two of development) is complete. The monitoring period shall be one week prior to July 4 and one week following July 4, with favorable analysis provided by a certified service provider to the Chisago County Department of Environmental Services for review. Monitoring shall include daily event counter readings and effluent testing from the lift tank twice during the months that the campground is open. Further, the permittee shall hire a service provider. If the permittee is unable to meet the terms of this condition, a licensed septic designer must provide an alternate solution(s) for the County Sanitarian’s review and approval.
 9. The permittee shall adhere to all applicable Minnesota Department of Natural Resources regulations, including acquisition of any necessary permits and approvals to establish a marina, docks and boat-slips to serve the campground.
 10. The park owner shall execute and maintain a mutually satisfactory contractual agreement with Nessel Township for a cost share on road maintenance along the agreed-upon designated portion of 500th Street west of the campground entrance, and/or as shall be amended or appended to by mutual consent. (Specifically, at the time of original approval of this CUP, dust control on 500th Street extending east from Bayview Avenue to Clover Trail, except for the first 1,000 feet of 500th Street east of Bayview Avenue, to commence upon the first day of occupancy of the campground.) Ongoing maintenance and adherence to the agreement shall be the responsibility of the township and property owner and it shall not be the County’s responsibility to interpret and/or enforce said agreement. Upon the 2022 amendment, the inclusion of Clover Trail must be considered by road authority and the applicant in an updated agreement.
 11. All RVs shall remain mounted on wheels and removable in case of flood or other hazard; park model RVs shall be prohibited.
 12. Any improvements to RVs (i.e. stairs, decks, screen-porches, sheds) which are regulated by the Minnesota State Building Code shall require building permits and inspections.
 13. There shall be no filling, excavating, or other encroachments or impacts to wetlands present on the property.
 14. There shall be no development, filling, construction, or other intrusion into the floodplain associated with RV installation and improvements.

15. The permit holder must notify the County annually that the activity permitted by the CUP is ongoing, and the activities being conducted continue to adhere to the conditions of approval.

CITIZENS FORUM

TIME – 6:58 p.m.

END TIME – 7:11 p.m.

of **SPEAKERS** - 5

On motion by DuBose, seconded by Dunne, the Board moved to deny the Spawn Conditional Use Permit (CUP) request for a Solid Waste Facility application at 12792 Maxwell Road in Chisago Lake Township, PID#02.00214.00. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

RESOLUTION NO. 22/0505-7

A RESOLUTION TO DENY THE APPLICATION FOR A CONDITIONAL USE PERMIT TO OPERATE A SOLID WASTE FACILITY ON PROPERTY LOCATED AT 12792 MAXWELL ROAD, CHISAGO LAKE TOWNSHIP

WHEREAS Douglas and Susan Spawn, property owners, and Jason Spawn, Applicant, submitted an application dated received February 28, 2022 and considered complete on March 4, 2022 for a Conditional Use Permit (CUP) to operate an Organic Waste Compositing Solid Waste Facility; and

WHEREAS, the subject site is located at 12792 Maxwell Road, Chisago Lake Township and is located in the Agricultural (AG) Zoning District; and

WHEREAS the subject site is 22± acres in size and is legally described as:

PID 02.00214.00

The East Half of the Northeast Quarter of the Northwest Quarter (E1/2 of NE1/4 of NW1/4) and the East four (4) rods of the Southeast Quarter of the Northwest Quarter (SE1/4 of NW1/4) of Section Twenty-one (21), Township Thirty-three (33) North, Range Twenty (20) West, Containing 22 acres, more or less.

WHEREAS Applicant currently conducts composting activity on the subject property on an individual basis and seeks to expand that activity to a commercial use; and

WHEREAS notice was provided and on April 7, 2022 the Planning Commission conducted a public hearing regarding this application, at which it heard from the Land Services Coordinator, the applicant, and invited members of the public to comment; and

WHEREAS, after public hearing, the Planning Commission recommended to the County Board to extend for an additional 60 days the review and decision period on the

CUP application for the purpose of requesting and reviewing additional information on the proposed use and to allow the applicant to clarify inconsistencies noted by the Planning Commission and the Staff report as permitted pursuant to Section 8.04 D of the Zoning Ordinance; and

WHEREAS the County Board of Commissioners considered at its April 20, 2022 meeting the Planning Commission’s recommendation and received comment during the Citizen’s Forum of the County Board meeting on the pending conditional use application; and

WHEREAS, during the Citizen Forum portion of the County Board of Commissioner’s meeting, the Applicant spoke against the Planning Commission’s recommendation and expressly vocalized his disagreement with the Planning Commission’s request for additional information and the Applicant specifically stated that he is unwilling to provide additional information to respond to the concerns of the Planning Commission and those concerns raised in the Staff Report; and

WHEREAS the unwillingness of the Applicant to provide additional information to address those concerns prevents the County Board from determining whether the proposed use would protect the public interest as afforded pursuant to Section 8.04 D of the Zoning Ordinance and an extension of the time to decision deadline to May 5, 2022 would not result in applicant providing that additional information: and

WHEREAS, as a result, the County Board has no alternative but to deny the application.

WHEREAS, the County Board has also reviewed the full record at its April 20, 2022 meeting to determine whether there is a sufficient information in the record to determine the application on its merits after applying the factors identified in the Chisago County Zoning Ordinance Section 8.04 Conditional Use Permits – (CUP) Paragraph C; and

WHEREAS, when applying the factors identified in the Chisago County Zoning Ordinance Section 8.04 Conditional Use Permits – (CUP) Paragraph C for making a determination on an application for a conditional use permit, the County Board adopted the following findings:

1. Factor #3: The proposed use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development does not suffer undue negative impact and there will be no significant deterrence to future development.

Finding on Factor #3:

- a. The record on the application supports the finding that the proposed use of composting of organic materials on a commercial level will generate impacts related to odor, appearance, water runoff & groundwater contamination, and

vector control.

- b. The record on the application, without additional information, supports a finding that the detrimental impacts associated with the proposed use may not be reasonably be mitigated with screening and other measures due to the size, location and topography of the subject property. The subject site is relatively small and surrounded by existing rural residential development and operationally located as close as 12 feet from neighboring property boundaries. The subject property has a singular narrow driveway access that traverses between and in close proximity to residentially developed neighboring properties. The topography of the subject site and its run-off and drainage collection do not support the collection and containment of leachate and adverse impacts to groundwater and adjoining properties would result if the composting activity is expanded to a commercial operation.
2. Factor #4: The proposed use and site will have an appearance that will not have an adverse effect upon adjacent properties.

Finding on Factor #4

- a. The record, without additional information, would support a finding that while site plan suggests that the proposed use will be designed in an organized functional manner, the record, without additional information, would support a finding that the appearance of the commercial composting operation will create an adverse effect upon adjacent residential properties.
 - b. The record supports a finding that the proposed use would be inconsistent with MN Pollution Control Agency small compost site exemption limits and within the allowed scale of operation for a small solid waste compost facility. The size and scale of the facility plan, including specifically the number of materials processing rows depicted is 3 times the yardage of the maximum 120 yardage limits of the MPCA.
3. Factor #7: The proposed use will not cause traffic hazard or congestion.

Finding on Factor #7 The singular narrow private driveway access for the subject site is not designed for commercial traffic and, given its width, extended length, and sole access point to Maxwell Rd. Despite the finding of the Town, the County Board finds that the addition of commercial facility traffic will create traffic hazards and significant site erosion disturbance and congestion on the subject site and the adjoining marginally constructed Maxwell Rd. Absent additional information to the contrary, the record would support a finding that the proposed use would create a traffic hazard or congestion.

NOW, THEREFORE, BE IT RESOLVED, based upon the entire record and the above findings, the Board of Commissioners of Chisago County, Minnesota, hereby

determines to deny the application of Applicant Jason Spawn for a conditional use permit to operate an Organic Waste Compositing Solid Waste Facility at the property located at 12792 Maxwell Road, Chisago Lake Township.

On motion by DuBose, seconded by Dunne, the Board moved to adopt Ordinance No. 042022-1 approving the rezoning of the property described as 2574 Crest Way, Nessel Township, PID#06.00518.00 from Rural Residential I (RRI) Zoning District to Agricultural (AG) Zoning District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Agreement for Building Plan Review, Building Code Inspection, Septic Plan Review & Septic Inspection Services by and between Chisago County and the City of Taylors Falls as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve \$14,870 toward 2022 Chisago Lakes Lake Improvement District water quality monitoring, laboratory analysis and supplies, along with transferring \$2,370 from reserves to Water Quality Monitoring. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to reapprove the 2016 LID Channel & Weir Operation and Maintenance Plan, and submit plan to the Minnesota DNR for renewal of Public Waters Work Permit 1985-3331. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to accept the 2021 Water Resources Programs and Annual Reports Presentation. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to accept the April 13th Budget and Finance Report and approve the DRAFT 2023 Budget and Levy Schedule and approve the expenditure of \$9,300 ARPA funds for an Employee Engagement Survey. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Out-of-State Travel Requests for Dennis Wilton and Jon Eckel to travel to Arizona and Nevada for the Honeywell User Group and the Cisco Live Event. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve May

6th, 2022 Child Care Provider Appreciation Day in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the State of Minnesota Joint Powers Agreement for the Farmer's Market Nutrition Program. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Memorandum of Agreement between Minnesota State University Moorhead and Chisago County Health & Human Services. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the Out-of-State Travel Request for Christine Johnson & Karlene Smith to travel to California to attend the Citizens Review Panel. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Out-of-State Travel Request for Kim Booker to travel to Connecticut in May and June to provide Child protective services to a client that is residing in a specialized facility. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve an out of state travel for K9 training in Hudson, WI and Clandestine Lab Safety Training, Johnstown, IA. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to proclaim April 26, 2022 as County Government Appreciation Day in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the 2022 tobacco license renewals. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board adjourned the meeting at 8:41 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board