

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, January 19, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, January 19, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, Assistant County Attorney Jeffrey Fuge, and Clerk of the Board Christina Vollrath. **ABSENT:** Robinson.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the amended agenda. Motion seconded by Montzka, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board opened the Road and Bridge Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board moved items 1-5 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to close the Road and Bridge Committee of the Whole at 6:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Bridge 13507 Replacement Project
- 3.) R&B Committee Recommendation – CSAH 26 Reconstruction Project
- 4.) R&B Committee Recommendation – County Road 55 Paving Project
- 5.) R&B Committee Recommendation – County Road 79 Paving Project
- 6.) Minutes from the January 4, 2022 Organizational Meeting

7.) Payment of County's Warrants and Miscellaneous Bills

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

County Administrator Chase Burnham presented the Board with Kurt Schneider's Environmental Services Director's Report and action items. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved to accept the Environmental Services/Zoning Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Montzka, seconded by DuBose, the Board moved to approve and authorize execution of the FY 2022 & 2023 State of Minnesota Board of Water and Soil Resources Natural Resource Block Grant Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Montzka, seconded by Dunne, the Board moved to approve and authorize disbursement of Natural Resource Block Grant Low Income Subsurface Sewage Treatment System Upgrade Grant Funds in accordance with the Low Income SSTS Grant Policy as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to approve the agreement for Building Plan Review, Building Code Inspection, Septic Plan Review & Septic Inspection Services by and between Chisago County and the City of Shafer as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to approve Resolution 22/0119-02, a resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Douglas Johnson DJ's Dream Preliminary Plat & Rezoning at 1499 505<sup>th</sup> Street, Nessel Township, (PID #06.00500.00) with findings and conditions as recommended by the Planning Commission. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to approve Resolution 22/0119-01, with a deletion of condition 9, A Resolution of the County Board of Commissioners of Chisago County, Minnesota, Approving the Jason Klar Conditional

Use Permit for Major Home Occupation to conduct Permit to Carry Classes with an outdoor shooting area at 47311 Government Road, Sunrise Township, (PID #09.00485.02) with Findings and Conditions as recommended by the Planning Commission. The motion **failed** as follows: **IN FAVOR THEREOF:** DuBose, Dunne. **OPPOSED:** Greene, Montzka. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to extend the time for acting on the Klar CUP for a period not to exceed 60 days so as to allow further Planning Commission review on noise and another site visit. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

## **CITIZENS FORUM**

**TIME** – 7:09 p.m.

**END TIME** – 7:15 p.m.

1 letters, 0 emails, # of **SPEAKERS** - 2

On motion by DuBose, seconded by Dunne, the Board moved to direct the Planning Commission To set a March 3, 2022 public hearing Concerning the Attached Draft Zoning Ordinance No. 08-03Amendment To Section 5.06 Section C. Conditional Uses and Section 7.32 Shooting Ranges; and Section 7.33 Hunting Clubs and Shooting Preserves and Section 3 Definitions Commissioner Greene made a friendly amendment to the motion to amended the amended ordinance in Section 7.32 B (2) c to the minimum acreage of 160 acres. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to approve the agreement between Washington Conservation District and Chisago County for the 2022-24 East Metro Water Resource Education Program. Funding for the 2022 program is \$6,685.62. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to accept the Association of Minnesota Counties and Board of Water and Soil Resources, 2021 County Conservation Award for the Lower St. Croix Watershed Partnership and the counties of Anoka, Chisago, Isanti, Pine, and Washington as presented at tonight’s meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

Comfort Lake Forest Lake Watershed District Presentation 7:24 p.m. to 7:49 p.m.  
-Michael Kinney, Administrator and Jackie Anderson, Manager  
On motion by Montzka, seconded by DuBose, the Board moved to accept the Comfort Lake Forest Lake Watershed District Presentation. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Dunne, seconded by Montzka, the Board moved to appoint Tanya Paine as an At Large representative on the East Central Library Board effective January 4, 2022 thru December 31, 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Dunne, seconded by DuBose, the Board moved to appoint Brian Sandel as a representative on the Extension Committee for District 5 effective January 4, 2022 thru January 2, 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to appoint John Eret as an At Large representative on the Water Plan Policy Team effective January 4, 2022 thru January 4, 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to appoint Bob Klatt as an At Large representative on the Water Plan Policy Team effective January 4, 2022 thru January 4, 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Montzka, the Board moved to accept the 2022 Recorder Annual Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Montzka, seconded by Dunne, the Board moved to adopt the resolution approving signatures on the Lake Area Bank account for 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Montzka, the Board moved to adopt resolution supporting the Auditor-Treasurer's Help American Vote Act grant application. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Montzka, seconded by DuBose, the Board moved to approve the Ship Grant Agreement – Taylors Falls Elementary. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to approve the application to conduct excluded bingo for the Chisago Lakes Area Wrestling Foundation on April 2, 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Dunne, seconded by Montzka, the Board moved to approve the contract between Chisago County and Teamsters/LELS for 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by DuBose, seconded by Dunne, the Board moved to approve the contract between Chisago County and HUB International. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Montzka, seconded by Dunne, the Board moved to approve hiring a part time licensed deputy to replace a part time security officer at the Chisago County Government Center. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Dunne, seconded by DuBose, the Board moved to approve increasing the CSO position from part time to full time. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

On motion by Montzka, seconded by DuBose, the Board moved to approve the application to conduct a raffle for the MN Deer Hunters Association Wild River Chapter on March 26, 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board adjourned the meeting at 8:21 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None. **ABSENT:** Robinson

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Richard Greene, Chair

Attest: \_\_\_\_\_  
Christina Vollrath  
Clerk of the Board